

CHAPTER 13 TRUSTEE'S DEBTOR EDUCATION POLICY

1. Since January 1, 2016, the Chapter 13 Trustee's Office has provided a Debtor Education class free of charge to Debtors.
2. The classes are scheduled and held on Tuesdays in the 341 meeting room at the federal court building. On most Tuesdays, the Trustee will conduct two classes each Tuesday, one beginning at 9:00 am and one beginning at 1:00 p.m. The attorney for the debtor's attendance is not required, only the debtors. All persons attending these classes should expect to be in class for about 3 ½ hours. Any Debtor not present when the class begins will not be able to attend the class that session. Each Debtor must also present a current form of photo identification to attend the class.
3. Please be aware that these Debtor Education classes will be offered to the debtor(s) only. Any other parties the debtor(s) may bring with them to this class will be asked to wait outside of the class for the debtor. Limited room is available. Disability and language accommodations are available but must be approved by the Chapter 13 Trustee's office prior to seven (7) days of the date set for the class.
4. Once our office schedules the debtor's original 341 meeting and first time confirmation hearing through CM/ECF, we will then schedule a Debtor Education class for that debtor. A separate letter will be mailed to both the debtor and the attorney for the debtor which specifies the date and time of the scheduled Debtor Education class. Each Debtor Education class will be scheduled approximately two weeks prior to the scheduled 341 meeting.
5. Once the Debtor Education class is completed by the debtor, the Trustee will file a certificate of completion with the court. This certificate will satisfy the financial management course required to obtain a discharge.