

Confirmation Procedures – Fort Worth Division

Contact Information

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- Angela and Jason handle the Chapter 13 Confirmation Judge's Dockets for their respective offices. These dockets are run concurrently in Judge Lynn and Judge Nelms' courtrooms on the first and third Thursdays of each month.
- Prior to each docket, you should review your case information on the Trustee's website to determine if you have matters which need your attention.
- Pre-hearing Conferences (PHC) are held the week of each Judge's Docket at the Chapter 13 Offices. Truman's are held on Tuesday at 10:30 (with a 12:30 Docket Call) and Whitten's are held on Wednesday at 10:30 (with a 12:30 Docket Call.)
- Jason and Angela would like to resolve as many matters as possible prior to the Pre-hearing Conference and are open to do so by email (preferable) as well as by telephone. We are also available for phone conferences during the week of the docket. We will send out an email the week before the docket advising available times, so please schedule a phone conference. It will lighten your workload!
- Any emails sent to resolve docket matters should be sent to the Legal Department email addresses listed above. These will come to the inbox of both the Staff Attorney and the Legal Assistant, which will expedite the turn-around time on your request.
- If you have a letter agreement which resolves a Creditor's Objection to Confirmation you should send it to the Confirmation Department. They will review the letter and mark your matter as resolved on the Matter Calendar. Those email addresses are:
TrumanConfirmation@ch13ftw.com and WhittenConfirmation@fwch13.com. You do not need to send the same email to individuals within the Confirmation Department as this will cause duplicate work.

What you can do to get your plan CONFIRMED the first time.

- Propose a feasible plan. The most common problems are Schedules I and J that show a negative surplus or a large step payment that is clearly not going to be feasible. Please amend Schedules I and J promptly and provide new income verification, if appropriate.
- If Debtor testimony will be needed at a hearing, contact your Debtor ahead of time so that they can make plans to be there. Pass requests due to your client's inability to appear in Court should be kept to a minimum.
- If the Trustee has calculated a pool based on the figures contained in the Debtor's schedules, please review those schedules promptly after the Trustee has filed the Objection to Confirmation. When you amend your schedules I, J and Form 22C the day before the hearing, the Staff Attorney may not have time to re-calculate the pool.
- Before your phone conference with the Staff Attorney and before the PHC, review your dockets, talk to your clients and amend the schedules.
- If the Debtor is not current, we cannot confirm the Plan.