

Return to: Timothy P. Branigan  
P.O. Box 1902  
Laurel, Maryland 20725-1902  
Telephone: (301) 483-9118

*Persons relying on this form to grant credit should verify the authenticity of any approval hereon with the Office of the Chapter 13 Trustee*

Requests are processed in the ordinary course of business. **Do not** expect an instantaneous response.

**REQUEST TO INCUR NEW POST-PETITION CREDIT**

By: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Print name)

Case No.: \_\_\_\_\_

1. Explain why you need to incur post-petition credit (a new loan): \_\_\_\_\_

\_\_\_\_\_  
(Attach an additional explanation sheet if necessary)

2. If the new loan will be used to purchase a new vehicle, provide the following information. If the new loan will not be used to purchase a new vehicle, check here: \_\_\_\_\_
- A. Make, model, and year of new vehicle: \_\_\_\_\_
  - B. Amount of new loan: \_\_\_\_\_
  - C. Monthly payment of new loan: \_\_\_\_\_
  - D. Will you be trading in a vehicle? Yes: \_\_\_\_\_ No: \_\_\_\_\_
  - E. Monthly payment of existing loan on trade-in vehicle: \_\_\_\_\_

3. If the new loan will be used for some purpose other than the purchase of a vehicle, provide the following information:
- A. Property being acquired by the new loan, or collateral provided to secure the new loan:  
\_\_\_\_\_
  - B. Amount of new loan: \_\_\_\_\_
  - C. Interest rate of new loan: \_\_\_\_\_
  - D. Monthly payment of new loan: \_\_\_\_\_

**NOTE:** If your income or expenses have changed from the amounts listed in the budget filed with the Court (Schedules I and J), attach documentation of those changes.

\_\_\_\_\_  
For Trustee use only:

This request is: \_\_\_\_\_ Approved \_\_\_\_\_ Disapproved

Comments:

\_\_\_\_\_  
Timothy P. Branigan  
Chapter 13 Standing Trustee

**TIMOTHY P. BRANIGAN**  
**CHAPTER 13 TRUSTEE**

14502 Greenview Drive, Suite 506  
Laurel, Maryland 20708

ADDRESS FOR PLAN PAYMENTS:

CORRESPONDENCE:

P.O. Box 480  
Memphis, TN 38101-0480

Telephone (301) 483-9118  
Facsimile (301) 483-9497

ADDRESS FOR

P.O. Box 1902  
Laurel, MD 20725-1902

Instructions for Requesting Post-Petition Credit

If you wish to incur post-petition credit, you must do the following:

1. Complete the enclosed form, sign it, and return the original by mail (**not** facsimile) to P.O. Box 1902, Laurel, MD 20725-1902. Requests signed by any person other than the debtor in the case will not be approved.
2. You should enclose two recent paystubs from all wage earners in your household.
3. You must provide specific details of the property to be acquired. Do not expect approval of a general request for property that has yet to be identified.
4. Do not expect that your request will be approved immediately. If a request is time sensitive, it should be submitted to our office several weeks before your deadline.
5. Do not expect approval of your request if you are not completely current on your plan payments.
6. Do not request authority to incur post-petition credit if your plan has not been confirmed.
7. If you want a loan to get a new vehicle, you must explain what happened to your existing vehicle. If you are not trading in your old vehicle, you must explain why not. If your plan specifies that the arrearage is to be paid on the vehicle to be traded, you will need to modify your plan to change such treatment. Otherwise, the arrearage will continue to be paid through the plan, even though you no longer own the property.
8. If you plan to sell or refinance your real property, you must seek authority from the Bankruptcy Court pursuant to 11 U.S.C. § 363 and Bankruptcy Rule 6004.

Please call if you have questions not covered by these instructions.

Very truly yours,  
Office of the Chapter 13 Trustee